**Rainbow Learning Enrichment**

 **River Valley M & S Head Start**

 202N. Schuyler S-107, Kankakee, IL 60901

 **** Ph: (815) 932 0569 Fax: (815) 932 0595

**Illiana M & S Head Start**

150 South Randolph Street, Sheldon IL 60966

 Ph: (815) 429 3174 Fax: 815 429 3195

**DBA**



[www.rvmshs.org](http://www.rvmshs.org)

 <https://www.facebook.com/MigrantHeadStart>

### Essential Qualifications & Experience - Bus Aide

#### Education:

#### Be at least 18 years of age (accommodations could be made if demonstrates maturity and is at the last year of High School).

#### High School /GED Diploma proffered, but not required

#### Bilingual (Spanish-speaking) Preferred

#### Experience:

#### Minimum of 1 year experience working with children under 6 years old.

#### Good interpersonal and communication skills

#### Ability to work as part of a team.

* + Ability to communicate with families, mantling confidentiality.

### Additional Requirements:

* Ability to pass a physical exam and drug test screen.
* Ability to stay calm with children from 6 Wks - 6 Years of age at board.
* Demonstrate knowledge of Bus Evacuation and Emergency Procedures.
* Must be able to comply with background check, including fingerprints, as required by **D.O.T**, the agency and/or Illinois Licensing Agency.

### Working Conditions:

* This is a seasonal employment, running from June – October.We are offering unemployment benefits.
	+ Trainings (which might involve travel out of the area) are required previous and during opening of the center
	+ You might be required to work at either or both of our two centers (Sheldon IL / Kankakee IL)
* Tasks that involve possible exposure to blood, bodily fluids or tissues.
* This job involves sitting for long periods as well as stooping, squatting, lifting, carrying, pushing and climbing. Able to work a flexible schedule. Must be able to travel, enter, and exit a vehicle without assistance and withstand exposure to adverse weather conditions.

### Competitive wages (according to qualifications), Unemployment, Sick and Holiday Pay

**The qualifications listed above are guidelines for selection purposes; alternative qualifications may be substituted with DHS approval.**